

Constitution of the Huntsville Amateur Radio Club

June, 2003

PREAMBLE:

We, the undersigned, being desirous to secure for ourselves the pleasure and benefits of the association of persons commonly interested in amateur radio, furthering better cooperation among its members, develop individual efficiency, bettering the interest of radio in the general community, do hereby constitute ourselves, the Huntsville Amateur Radio Club and do enact this constitution as our governing document.

ARTICLE ONE: MEMBERSHIP

Section One

All persons interested in amateur radio shall be eligible for membership. Membership will be by application and election upon such terms as the club shall by its by-laws provide.

Section Two

There shall be two classes of membership – Active and Honorary.

Section Three

To be eligible for active membership a person must hold a valid radio amateur license and not be in arrears in dues.

Section Four

Any person who has distinguished himself in unusual and praise worthy manner may be elected to honorary membership in this club, same requiring two-thirds vote of the club membership present at a regular meeting.

ARTICLE TWO: OFFICERS

Section One

The officers of the club shall be: a President, a Vice President, a Secretary and a Treasurer. Only active members qualify to serve as officers of this club.

Section Two

The officers of this club shall be elected for a term of one year by ballot of the members present provided there be a quorum, at the annual meeting held in June of each year.

Section Three

Vacancies occurring between elections must be filled by special ballot at the first regular meeting at which the withdrawal or resignation is announced.

Section Four

Officers may be removed from office on a motion and by a two-thirds vote of the active membership.

ARTICLE THREE: DUTIES OF THE OFFICERS

Section One

The President shall preside at all meetings of this club and conduct the same according to the rules adopted; he shall enforce due observance of the constitution and by-laws; decide all questions of order, and perform all customary duties pertaining to the office of President. The President shall act as a member of the board of directors of the Huntsville Hamfest and the Huntsville Amateur Radio Club Scholarship Fund during his tenure of office.

Section Two

The Vice-President shall assume all duties of the President in the absence of the latter.

Section Three

The Secretary shall keep a record of the proceedings of all meetings, carry on all correspondence and review all communications with the membership at each meeting. He shall, in the absence of the Treasurer, submit application review all communications with the membership at each meeting. He shall, in the absence of the Treasurer, submit applications for membership, receive and receipt all monies paid to the club and turn over to the Treasurer all funds, receipts and updates in a timely manner. The Secretary shall maintain the constitution and the by-laws for Huntsville Amateur Radio Club and have amendments, changes and additions noted therein. The Secretary shall hold these documents available to be consulted upon request by the membership.

Section Four

The Treasurer shall receive and receipt all monies paid to the club. He shall keep an accurate account of all funds received and expended. He shall pay no bill without proper authorization of the officers. At the end of each quarter he shall submit an itemized statement of disbursements and receipts. He shall keep and maintain a roll of members and submit applications for membership. In addition he shall act as the club property officer and maintain an accurate and current listing of all club property, its location and value. The value shall be appraised annually prior to the installation of officers, using advertisements in the current issues of QST and other amateur radio magazines as a reference for determine current value. In the event any club property is lost or stolen, the treasurer shall report to the membership concerning such losses or thefts to determine a proper course of action. The Treasurer shall, within three weeks of the annual elections, participate with a three member committee appointed by the club

President in an audit of the club's books. He shall, at the expiration of his term, convey to his successor everything in his possession belonging to the club.

ARTICLE FOUR: MEETINGS

Section One

The by-laws shall provide for regular and special meetings. At regular meetings, those members present shall constitute a quorum for the transaction of business.

ARTICLE FIVE: DUES

Section One

The Huntsville Amateur Radio Club by a majority vote of those present at any regular meeting may levy upon the regular membership such dues or assessments as shall be deemed necessary for the business of the organization within its objects as set forth in the preamble. Nonpayment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

ARTICLE SIX: QRM

Section One

This club shall enact appropriate rules for the prevention of interference in operation between the stations of its members and particularly for handling cases of broadcast or television listener interference caused by any amateur station in the area of the club jurisdiction. The club, through a T.V.I. committee, will provide technical advice to members concerning equipment design and operation, clean signals, and absence of spurious radiation from club member stations.

ARTICLE SEVEN: RULES

Section One

Robert's Rules of Order shall govern proceedings.

By-Laws of the Huntsville Amateur Radio Club

June, 2003

Section One: Budget

The officers of the Huntsville Amateur Radio Club shall, within 6 weeks after their installation, prepare and submit to the club for approval a budget for the year of their term of office. The budget will include an estimate of funds to be received from membership or other sources and an estimate of routine or predictable expenditures for the year. On acceptance of this budget by the club membership, budgeted expenditures shall be considered pre-approved and the officers do not need to submit them to the membership for approval before paying them. The previous year's officers, along with the present officers of HUNTSPAC and TVATV shall hold themselves available for consultation in the budget process.

Section Two: Membership

Application for membership shall be submitted at a regular meeting in writing. Two-thirds of those present shall approve the applicant before he/she shall be considered elected to membership.

Section Three: Meetings

Regular meeting shall be held each week at such time and place as the president shall order. Regular meetings that would coincide closely with major holidays or other special events may be skipped on the approval of a majority of the membership present at a regularly scheduled meeting. Special meeting may be called by the President upon the written request of any five members of the club. Notice shall be sent to all members informing them of the special meetings and the business to be transacted.

Section Four: Dues

Section 4.1

A yearly assessment of \$12.00 per active member and \$15.00 for family membership is hereby assessed in accordance with the provisions of Article Five of the constitution for the purpose of providing funds for the current expenses.

Section 4.2

Honorary members will not be assessed dues

Section Five: Committees

The President shall appoint committees from the club membership as he deems necessary such as technical committee, program or entertainment committee, special committee for special work, publicity committee, etc.

Section Six: Meetings

Meetings of the Huntsville Amateur Radio Club will be opened to all members of the Huntsville Amateur Radio Club. Eligible resident non-members may attend meetings prior to joining. Visitors will be welcome.

Section Seven: Functions

Section 7.1

Special functions may be held from time to time at the direction of the membership. Such functions may include auctions, picnics, contests, Christmas party, etc.

Section 7.2

Each function deemed desirable shall be submitted as a regular business meeting, shall have been declared acceptable by a majority vote of those members present and voting by a committee appointed by the president.

Section 7.3

Any awards voted for any special function shall be paid from the club treasurer after having been approved by a majority vote of those members present and voting at a regular business meeting.

Section Eight: Field Day

In keeping with its emphasis on emergency preparedness and education, the club shall annually participate in the American Radio Relay League's Field Day activities. The president shall appoint a Field Day Chairman to plan and coordinate this activity.

Section Nine: Programs

The club shall sponsor technical talks or other types of programs to be presented at the completion of the regular business meetings. The President may appoint a program committee to provide for such programs as may be available and to advise the membership of such by a program calendar which shall be published in the VOX on a monthly basis.

Section Ten: VOX

The club shall publish a monthly newsletter to be entitled "VOX" which shall be distributed to all members of the club. It shall be a responsibility of all club officers to support the "VOX" where possible with items of interest, technical articles, etc. to be published.

Section Eleven: Nominating Committee

Section 11.1

A nominating committee shall be appointed by the second Friday in May.

Section 11.2

The nominating committee shall be charged with the responsibility to select at least one qualified and willing nominee for each office.

Section 11.3

The committee shall report the nominations on the fourth Friday in May.

Section Twelve: Elections

Elections shall be held on the first Friday in June. Elections for any office for which there are two or more candidates shall be by written secret ballot. Newly elected officers shall be installed in the second week in June.

Section Thirteen: Outstanding Amateur Award

In recognition of outstanding achievement through Amateur Radio in the Tennessee Valley area, the Huntsville Amateur Radio Club shall present an award to the "Outstanding Amateur" in the Tennessee Valley area. The Recipient shall be named by the outgoing club officers and the award presented the second week in June at the installation banquet for new officers. Recommendations by the club members for this award should be presented in writing to the club officers not later than May 15th. It is further recommended that club officers shall not be eligible for this award. This award is to be paid out of the club treasury.

Section Fourteen: Public Service

Section 14.1

The Huntsville Amateur Radio Club and its individuals members shall actively endorse and support local emergency preparedness efforts by participation in local emergency nets and volunteering their time, effort and equipment during emergency and disaster drills.

Section 14.2

The Huntsville Amateur Radio Club and its individual members shall recognize and maintain our special relationship with the American Red Cross by supporting their emergency services needs when ever possible.

Section 14.3

The Huntsville Amateur Radio Club shall participate in local civic function when requested, if possible, in order to engender good will and public enthusiasm for Amateur Radio in the community.

Section 14.4

The Huntsville Amateur Radio Club being an ARRL affiliated club, shall sponsor and support the Amateur Radio Emergency Service, an activity of the American Radio Relay League.

Section Fifteen: Packet Radio Special Interest Group (HUNTSPAC)

Section 15.1

A Packet Radio Special Interest Group is established under the umbrella of the Huntsville Amateur Radio Club.

Section 15.2

The HUNTSPAC membership shall elect a chairman and such officers as it deems necessary.

Section 15.3

Membership shall be open to all persons holding a valid amateur radio license of any class, regardless of affiliation with the Huntsville Amateur Radio Club.

Section 15.4

Regular meetings shall be held bi-monthly at such time and place as the chairman shall order.

Section 15.5

A yearly assessment of \$15.00 per family is here by assessed.

Section 15.6

Assessments and other funds received by HUNTSPAC shall be separately accountable.

Section 15.7

HUNTSPAC shall arrange for the operation of a Packet Bulletin Board System in the Huntsville area operating under the call sign K4BFT.

Section 15.8

The HUNTSPAC membership shall decide other matters not covered in this section in any manner suitable to the HUNTSPAC membership.

Section Sixteen:

That these recommendations be adopted as by-laws to the constitution and shall be put into effect the first day of April, 1981 that the clubs President appoint a committee to review these by-laws and recommended changes to them when necessary.

Section Seventeen: Amateur Television Special Interest Group (TVATV)

Section 17.1

An Amateur Television Special Interest Group (SIG) is established under the umbrella of the Huntsville Amateur Radio Club. This SIG is to be known as Tennessee Valley Amateur Television (TVATV).

Section 17.2

The TVATV membership shall elect a chairman and such officers as it deems necessary.

Section 17.3

Regular membership shall be open to all persons holding a valid amateur radio license of any class. Associate membership shall be open to all persons regardless of license status.

Section 17.4

Regular meetings shall be held bi-monthly or as the chairman shall order.

Section 17.5

A yearly assessment of \$15.00 per family is hereby assessed. Assessments and other funds received by TVATV shall be separately accountable.

Section 17.6

TVATV is authorized to operate an Amateur Television Repeater System in the Huntsville and/or Tennessee Valley operating area under the call sign K4BFT.

Section 17.7

The TVATV membership shall decide other matters not covered in this in any manner suitable to the TVATV membership.